



A project of KS Orka Renewables Pte Ltd.



Head of Corporate Affairs

KS Orka Renewables Pte Ltd is one of the prominent geothermal developers in the world with projects spread around 4 continents. In Indonesia, KS Orka is currently the majority owner of two geothermal development companies; one of them is 240 MW PT Sorik Marapi Geothermal Power (PT SMGP). PT SMGP currently has achieved *Commercial Operation Date* (COD) of units and is looking for proficient and highly motivated individual for the following position:

Vacancy: 1 (one) position.

Location: Jakarta Head Office.

Job Description:

- Developing and implementing appropriate Corporate Affairs strategies, programs, and policies for all stakeholders to achieve positive image & brand in line with the corporate mission and vision.
- Promote and positively represent the organization through internal and external communication. Including managing information related to company's project update to be distributed to the shareholders and stakeholder.
- Build and manage relationship with related government, key industry players and media.
- Providing Company's Annual & Quarterly Report to related Government parties.
- Create promotional and branding materials, including company profile, company website, corporate merchandise and press releases.
- Developing and implementing crisis management strategies related to corporate branding to alleviate crisis situations and maintain positive reputation.
- Planning & managing the Corporation's key events.

Job Specification:

- Bachelor Degree in Communication, Public Relation from Reputable University;
- Proven track record with over 5 years' experience in Corporate Affair/Corporate Communication leadership position of which at least 7 years in managing professional team in a matrix organization environment, it will be an advantage from Geothermal Industry, Oil & Gas, Mining and/ or Renewable Energy Company;
- Clear communicator including excellent writing skills with fluent English skills;
- High integrity and openness combined with commitment to good governance;
- Energetic, highly motivated, with an enquiring mind and passion of excellence and innovation in pursuit of business growth and success with ability to build strong cross-functional relationships;
- Ability to operate standard design/layout software (i.e. Microsoft Publisher/Photoshop/InDesign/Corel Draw)
- Adequate skills in Microsoft Products.

For candidates who are interested and meet the above requirement, please send your complete application (curriculum vitae + supporting documents, maximum size of 2 MB) to: